

GENERAL CONSENT TO TERMINATION OF PARENTAL RIGHTS AND
CONSENT TO ADOPTION FORM

PURPOSE:

The purpose of this form is to provide written consent when a parent is considering consent to termination of parental rights and allowing the child to be placed for adoption and no adoptive family has been indicated. The form is to be completed by the parent with the assistance of a social worker, attorney or intermediary. The form should be signed by all appropriate parties.

NUMBER OF COPIES AND DISTRIBUTION:

The completed, signed and notarized original consent should be provided to the court to become part of the judicial record. A copy of the original and notarized consent should be retained by the Children's Services Worker and filed chronologically in the forms section of the case file. Provide a copy to the parent. Copies may be made for the attorney/intermediary, guardian ad litem and juvenile officer.

NOTE: Parents should never be required to sign an undated, unspecified or incomplete consent form.

INSTRUCTIONS FOR COMPLETION:

Those sections of the form which do not ask for written information should be read by the parent and questions should be asked of the parent to insure their understanding.

The social worker, attorney or intermediary assisting the parent should document in their case file that the information was read by or read to the parent and inquiry made of the birth parent regarding their understanding of the information provided to them.

Complete the indicated city/county information and Child's name as well as the name, DOB, age and address of the parent executing the consent.

Complete Number 1 (A) or (B) by indicating mother or possible father and entering the child's birth date and place of birth and have client initial the appropriate box.

Complete Section 2 by reviewing the information to the client and insuring they understand all that has been read and have the client initial.

Review Section 3 completely entering insuring the client understands each section and have the client initial.

Complete Section 4 with the client and obtain their initials indicating understanding of each statement.

Complete Sections 5, 6 and 7 as well as the ADDENDUM section reading the information to or with the client, questioning to insure their understanding and having them initial by each statement where indicated.

Obtain the parent's signature.

Have the notary complete the signature section and certification.

OR

When a notary is not available and the court directs that the consents be obtained, complete the witness section with two witness signatures.

RETENTION AND DISTRIBUTION:

Provide a copy of the consent to the parent

Provide a copy to the court

Retain a copy in the client record as long as the record is retained.